



HOW TO DELIVER TO SQP

Firstly, please check your current commitment to SQP for the 2011/12 season. Contract summaries will have been issued to all growers prior to harvest – if you need an additional copy please contact the office.

PHYSICAL DELIVERY TO BULK-HANDLER (BHC) SILO - POOL OR FIXED PRICE CONTRACTS

1. Quote NGR number
2. Nominate SQP as the buyer
3. Quote your SQP contract number*
**Remember, all contracts have unique numbers.*

TRANSFERRING WAREHOUSED GRAIN

To transfer your warehoused grain from a Bulk Handling Company (BHC), call SQP for daily prices and to receive your unique contract number. Once you have received the contract number, grain can be transferred immediately to SQP by completing a Warehouse Transfer Form, which we can provide to you. If you wish for SQP to complete transfers for your contracted grain please contact your local office for more details.

DELIVERING UNCONTRACTED GRAIN

- Additional/New pool deliveries – available on request (check with SQP if relevant pools are still open for delivery)
 - Notify SQP office to increase current commitment (if applicable)
 - Receive new contract number
- Fixed Price Contracts
 - SQP Morning Market Update or SMS – contact the office to confirm prices and receive a contract number.

Contractual Issues

- Contact SQP immediately if you have any production or quality concerns that may affect your ability to deliver against your current commitment;
- If you are unable to deliver against any fixed tonnage contract/s (for pool and/or fixed price), SQP will need to undertake a contract renegotiation;
- Be aware of the delivery tolerance on your contracts. SQP contracts are all min/max, i.e. zero tolerance.

Please contact the office with any contractual queries.